Pack with a plan

A reusable checklist for weekends away and longer adventures.

DESTINATION

TRAVEL DATES

DOCUMENTS & MONEY

- [ ] Passport / ID
- [ ] Visa / entry documents, if needed
- [ ] Tickets & booking confirmations
- [ ] Travel insurance details
- [ ] Cards & local currency

TOILETRIES & PERSONAL CARE

- [ ] Toothbrush & toothpaste
- [ ] Skin & hair essentials
- [ ] Deodorant
- [ ] Makeup & brushes, if used
- [ ] Personal medicines

CLOTHING

- [ ] Outfits for each day
- [ ] Underwear & socks
- [ ] Sleepwear
- [ ] Comfortable shoes
- [ ] Weather-appropriate layers

BEFORE YOU LEAVE

- [ ] Check baggage & liquid limits
- [ ] Check weather & transport
- [ ] Save important contact details
- [ ] Arrange home / pet care
- [ ] Check doors, windows & appliances

TECH & EXTRAS

- [ ] Phone & charger
- [ ] Plug adapter, if needed
- [ ] Power bank (check airline rules)
- [ ] Headphones
- [ ] Reusable water bottle

MY EXTRA ESSENTIALS

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Your trip, day by day

Keep the essentials together. Leave room to enjoy the journey.

DESTINATION

TRAVEL DATES

STAY / BOOKING REFERENCE

TRANSPORT / BOOKING REFERENCE

DATE / DAY	MAIN PLAN	STAY / TRANSPORT	TIME

RESERVATIONS, CONTACTS & REMINDERS

Know your travel spend

Track planned and actual costs in one currency.

TRIP / DESTINATION	TRACKING CURRENCY	TOTAL BUDGET

CATEGORY	PLANNED	ACTUAL	DIFFERENCE*
Transport			
Accommodation			
Meals & drinks			
Activities & entry fees			
Shopping			
Other			
TOTAL			

*Difference = planned minus actual. A negative amount means over budget.

DAILY EXPENSE LOG

DATE	ITEM / DESCRIPTION	AMOUNT	RATE**	CONVERTED

**Rate = tracking currency per 1 unit of the purchase currency.

Converted amount = amount x rate. Use 1 for purchases in your tracking currency.

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